

## ***Making appointments:***

Making an appointment is easy. A link for online bookings can be found on our website [www.wiltonmedical.com.au](http://www.wiltonmedical.com.au) select Book an Appointment and follow steps.

Alternatively call the practice on 02 4630 9900.

We are happy to see patients who have not made an appointment; however, we cannot guarantee the length of waiting period.

Please note that emergencies will take priority over both appointments and walk ins.

## ***Practice hours:***

Monday – Friday: 8.30am-7pm

Saturday & Sunday: 9am- 4pm

(closed Public Holidays)

Please note:

No walk-in's within 30mins of closing

## ***After hours services:***

We provide an after-hours service linked with the practice.

Sydney Medical Service

Phone: 1300 466 347

Alternate Phone: (02) 8724 6300

Emergencies call 000 (triple zero)

## ***Our Services:***

- Skin Cancer Clinic
- General Check Ups
- Antenatal Care
- Chronic Disease Management
- Nutritional Advice
- Pathology Collection
- Women's Health
- Men's Health
- Children's Health
- Cervical Screening
- Immunisations/Vaccines
- Travel Vaccines
- Work Cover
- Minor Surgery
- ECG
- Diabetic Care
- Asthma Care
- ATSI Care (Aboriginal & Torres Strait Islander)

## ***Complaints:***

If you have a complaint please contact our Practice Manager on 02 4630 9900 or email

[admin@wiltonmedical.com.au](mailto:admin@wiltonmedical.com.au)

or

NSW Health Care Complaints Commission

Phone: (02) 9219 7444

Toll free (NSW only) 1800 043 159

Web: [www.hccc.nsw.gov.au](http://www.hccc.nsw.gov.au)



# **Wilton Medical Centre**

## **Information Brochure**



Address: Shop T1-T2 Wilton Plaza

1 Greenbridge Drive

Wilton NSW 2571

Phone: (02) 4630 9900

Fax: (02) 4630 9966

Email: [admin@wiltonmedical.com.au](mailto:admin@wiltonmedical.com.au)

Website: [www.wiltonmedical.com.au](http://www.wiltonmedical.com.au)

## ***Practice Doctors:***

### **Dr S Maqsood Bokhari (Principal Doctor)**

Monday, Tuesday, Wednesday, Friday 10am – 4pm

Thursday 11am – 7pm

### **Dr Naila Shahid (Registrar)**

Monday & Thursday 9am – 5pm

Tuesday 11am – 7pm

### **Dr Tooba Nasir**

Monday, Tuesday, Thursday & Friday 8.30am – 4.30pm

Wednesday 11am – 7pm

### **Dr Bita Jalali**

Monday, Tuesday, Wednesday, Friday 10am – 4pm

Thursday 11am – 7pm

### **Dr Luis Reyes (Registrar)**

Monday 10am – 5pm

Wednesday 8.30am – 4.30pm

Friday 12pm – 7pm

Alternating roster for weekends and 11am – 7pm shifts each Monday. Please check with reception which doctor is rostered.

## ***Practice Nurse:***

Monday to Friday 8.30am – 4.30pm

Saturday 9am – 1pm

## ***Administration:***

Director Syed Abbas Bokhari

Practice Manager Jennifer Atkins

## ***Fees:***

This practice bulk bills all patients who have a current Medicare care or a Veteran Affairs card. If applicable, please also present your Health Care Card, Pension or Seniors Card. Please present on your arrival.

Fees apply for patients without a Medicare card.

Our fees are as follows:

Weekday consultation \$70

Weekend consultation \$80

Please note: Newborns without a Medicare card will be charged a consultation fee. Once Medicare details are provided, within a 3-month timeframe, money will be refunded. Payment will be processed and non-refundable after 3 months

Please note: Some services such as Work Placement Medical Assessments, Drivers Licence Medicals, Heavy Vehicle Licence, Dangerous Goods Licence occur an additional fee. Please confirm these fees with reception.

## ***Work Cover:***

Visits for workplace injuries require a claim number or acceptance of Liability from your employer. Fees will be charged in accordance with fee's set out by Work Cover. Visits without a claim number need to be paid for at the time of the visit.

## ***Patient Information Policy:***

Please note according to the Privacy Act 1988 we are entitled to ask you for confirmation of your identity to ensure that our patient's information is kept private. This may include your date of birth, address, full name or contact number as well as your Medicare card.

Therefore, you can not access anyone else medical information without their consent if they are above the age of 18. As this includes third party consent

Please feel free to speak to our management team for further information or read our Privacy of your Personal Information pamphlet located at reception.

## ***Telephone/Electronic Access to your Doctor:***

If your requested Doctor is unavailable, a message will be taken and your call returned once the Doctor is free. Due to privacy reasons, our practice will not respond to patients requesting doctors' advice, script requests or any other medical requests, please make an appointment to consult with your doctor.

**PLEASE INFORM THE RECEPTIONIST IF YOU HAVE AN EMERGENCY.**

## ***Interpreter Services:***

Our practice provides an interpreter service through National Auslan Interpreter Booking and Payment Service. Please ask our receptionist for assistance upon booking your appointment if this service is required

Phone: 1800 246 945

Email: [bookings@nabs.org.au](mailto:bookings@nabs.org.au)

Fax: 1800 246 914

TTY: 1800 246 948

